

Cando Community Library Board Meeting
August 26th , 2024 7:00 p.m.

The meeting was called to order by Becky Kingsley

Reorganization of Board- Becky Kingsley appointed as Treasurer and Hannah Roerick appointed as Present; Motioned by Kathy to approve new positions 2nd Lynnsey **All in Favor, Motion Passed**

Present: Lavonne Haugen as Library Director, Hannah Roerick, Lynnsey Moyer, Becky Kingsley, Kathy Rance

Library Director Report-

- Discussion on progress to an “Excelling Library” per ND State standards
- Consolidated Fiction/Inspiration/Romance into 1 section
- Discussed Director training opportunities
- Xerox Printer- Model is being discontinued; will acquire supplies and book an appointment to service before service contract is terminated

The **minutes** from the May regular meeting were read and approved. 1st Hannah, 2nd Kathy **All in Favor**

The **treasurer’s report** was presented and approved. 1st Lynnsey, 2nd Becky **All in Favor**

Old/Continuing Business:

- A. Children/Adult Programing- Interest in continuing the “Breakfast Club” was addressed; Adult ‘Deer Camp’ on Oct 6th
- B. Bookmobile- Multiple dates were achieved starting last July; tentative plans for Egeland Days
- C. Grant Report- Hannah reported a \$15,000 grant from DPI that is to be used for children related purchase to include bookmobile books/stem items/shelving
- D. Developing Standards Designation-Will continue implementing to achive “Excelling”; need to implement ‘Library Director Annual Review’/8 meetings a year
- E. Summer Reading Program- Report of 51 participated completing program; next years theme “Color your World”
- F. Public Use Policy- ‘Cando Community Library Public Use Policy’ 1st reading 5/8/24 2nd reading-8/26/24 Becky motioned to approve, Lynnsey 2nd, **All in Favor- Motion Passed**

New Business:

- A. Cando Chamber-\$50 membership fee; Lavonne to get more information before moving forward
- B. Hannah to attending September City Council meeting to report DPI grand reward

Cando Community Library Board August 2024
Lynnsey Moyer, Board Secretary

- C. Hannah motioned to move Library Meetings to once a month starting in Aug/Sept through May, excluding December to meet requirements for 'Excelling Library' status. Lynnsey 2nd **All in Favor-Motion Passed**
- D. Imagination Library-Hannah relayed available funds Becky motioned to restock: Hannah 2nd **All in Favor-Motion Passed**
- E. Hoopla-Community interest in program was presented; Becky motioned to approve funding to enroll on a trial basis; 2nd Kathy **All in Favor-Motion Passed**
- F. Director Salary- to reflect additional time and resources provided Lynnsey motioned to increase monthly salary to \$375; 2nd Kathy **All in Favor-Motion Passed**
 - a. Board will readdress in December for budget evaluations
- G. Lynnsey motioned to remove all names, Hannah Roerick (Alto), Melanie Haugen, and Paige Sullivan from accounts (First State Bank savings, checking, and CDs and Bravera Credit Card) and add Lavonne Haugen, Library Director and Rebecca Kingsley, Library Board Treasurer, as an authorized signer to all current bank accounts at Bravera and First State Bank of Cando; 2nd Lavonne **All in Favor-Motion Passed**

The next meeting is set for October 7th, 2024 at 7 p.m. **Adjourned** 1st Lynnsey/ 2nd Hannah